

M e m o r a n d u m

Date: May 29, 2009

To: Inland Communications Center
Attention: Lieutenant J. J. Antillon

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of the Assistant Commissioner, Inspector General

File No.: 005.9968.A7146.010

Subject: 2009 COMMAND PROPERTY INSPECTION REPORT

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on March 23 - 24, 2009. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, sixty-eight of the sixty-nine items were located. The item not located was due to the fact it had been transferred to another command. Furthermore, two items require a correction to be made to the command's property record and one item was noted to be missing a decal. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment located at the command to the OPI inventory list, forty of the forty-three items reconciled; one item requires correction to the property record and two were not listed on the appropriate OPI inventory lists. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment A.

I request your command research and investigate all discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify that the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspections through your respective Division by August 29, 2009.

Safety, Service, and Security

Inland Communications Center
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May 29, 2009

The Office of Inspections would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Roger Ikemoto, Senior Management Auditor at (916) 843-3160.

A handwritten signature in black ink, appearing to read "M. C. A. Santiago".

M. C. A. SANTIAGO
Assistant Commissioner

Attachments

cc: Office of the Assistant Commissioner, Field
Inland Division
Fiscal Management Section
Telecommunications Section
Office of Inspections

OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Inland Communications Center
March 23, 2009 - March 24, 2009

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
CAMERA	119427			X			Add serial number 106553278.
TELEVISION	150191			X			Add serial number BAB360048563C and replacement asset tag needed.
FAX MACHINE	124847			X			Add serial number ZKM10031.
HAND HELD RADIO	R62090				X		Transferred to Inland Division, CHP 266 attached.
BASE STATION	R52662		X				Item found on-site, but listed on property record as DGS Warehouse in Sacramento.
CONTROLLER	R73784		X				Item found on-site, but listed on property record as DGS Warehouse in Sacramento.

CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Inland Communications Center - 818

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	COMMENTS
Property inspection list to equipment								
1	100944	COMPUTER 3315	15-23602339	X				
2	106225	WORKSTATION DUAL SURFACE ADJ P004757006		X				
3	106226	WORKSTATION DUAL SURFACE ADJ P004757006		X				
4	106227	WORKSTATION DUAL SURFACE ADJ P004757006		X				
5	106229	WORKSTATION DUAL SURFACE ADJ P004757006		X				
6	106235	WORKSTATION DUAL SURFACE ADJ P004757006		X				
7	106243	WORK STATION DUAL SURFACE ADJ	VTB2961	X				
8	106245	WORKSTATION DUAL SURFACE ADJ	VTB2955	X				
9	107577	COMPUTER DESKPRO 233	6808BNT5P049	X				
10	117702	COMPUTER	6006CKPNA084	X				
11	117704	COMPUTER	6008CKPNA132	X				
12	117711	COMPUTER	6008CKPNA189	X				
13	119427	OLYMPUS DIGITAL CAMERA		X			X	Add serial number 106553278.
14	126999	DIGITAL COPIER	FCG39J00111	X				
15	135888	COMPUTER	2UA447046T	X				
16	136542	PRINTER LASERJET 4250N #818H4002	USBXX15048	X				
17	139765	PRINTER	CNGXH07628	X				
18	139772	PRINTER	CNGXC08156	X				
19	139963	COMPUTER	2UB5410JXH	X				
20	142236	DICTATION RECORDER W/KNS FLASH DRIVE		X				
21	142239	DICTATION RECORDER W/KNS FLASH DRIVE		X				
22	142242	DICTATION RECORDER W/KNS FLASH DRIVE		X				
23	142244	DICTATION RECORDER W/KNS FLASH DRIVE		X				

LEGEND

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CALIFORNIA HIGHWAY PATROL
2009 ICU PROPERTY RECORD INSPECTION REPORT
Inland Communications Center - 818

ATTACHMENT B

ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	COMMENTS
24	145611	COMPUTER	2UA6321NBT	X				
25	146136	DIGITAL CAMERA	J75255550	X				
26	147672	LAPTOP	0037134897	X				
27	150191	TV/DVD/VCR COMBO 27"FLAT-TUBE STANDARD		X			X	Add serial number BAB360048563C and replacement asset tag needed.
28	151701	COMPUTER	MXL72500Q5	X				
29	154498	COMPUTER	MXL7330FDJ	X				
30	158648	CAMERA	6426317977	X				
31	160417	PRINTER	CN83DFV224	X				
32	87227	STRATUS IOP CAB	25876	X				
33	87231	STRATUS CRT	429924464	X				
34	90027	COMPUTER S 486/33	A302HCW33352	X				
35	95116	COMPUTER BRAVO LC 466/D	075APC001304	X				
36	96764	COMPUTER BRAVO W/MONITOR	195APC038151	X				
37	99234	COMPUTER EXE 752 8/540 P0044H5075	N455078768	X				
38	AF00280	COMPUTER 486/66	075APC000544	X				
Equipment to inventory list								
1	106613	COMPUTER DESKPRO 233/MONITOR P030H7023	6809BNT2F274	X				
2	107576	COMPUTER DESKPRO 233	6808BNT5P075	X				
3	117138	COMPUTER DESKPRO/500	6950CKPNK181	X				
4	124847	FAX MACHINE		X			X	Add serial number ZKM10031.
5	128973	COMPUTER	0027580148	X				
6	135892	COMPUTER	2UA447046C	X				

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2009 ICU PROPERTY RECORD INSPECTION REPORT
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ASSET #	DESCRIPTION	SERIAL #	Y	N	A	T	C	COMMENTS
7 135895	COMPUTER	2UA447046B	X					
8 147715	COMPUTER	2UA6411492	X					
9 149116	PRINTER	CNYBB10733	X					
10 149206	PRINTER	JPSC73G01C	X					
11 87226	STRATUS R/300	26746	X					
12 87230	STRATUS CRT	429924441	X					
13 95083	COMPUTER P0044H4137 CADUNASSIGNED	075APC000606	X					
14 97199	COMPUTER PROLINEA 4/50	6411HER30648	X					
15 98860	COMPUTER BRAVO 4/66/ MONITOR	285APC050680	X					
16 99345	COMPUTER EXE 752 8/540 P0044H5087	N062036717	X					

LEGEND

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**CALIFORNIA HIGHWAY PATROL
2009 TELECOMM PROPERTY INSPECTION REPORT
Inland Communications Center - 818**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	COMMENTS
Property inspection list to equipment											
1	R38041	Cavity Resonator				X					
2	R39627	Base Station - rack type			447HLU0167	X					
3	R56975	Fixed Receiver - rack type			31184	X					
4	R62090	Hand-Held Radio		AREI-08	402AWUG442				X		Transferred to Inland Division, CHP 266 attached.
5	R64196	Hand-Held Radio		AREI-08	402AWY1611	X					
6	R72006	Battery Charger - Radio				X					
7	R78391	Hand-Held Radio			355AYU3949	X					
8	R82745	Announcer - Telephone			0005001515	X					
9	R89294	Monitor			10021286028	X					
10	R89300	Monitor			10021286036	X					
11	R89301	Monitor			10021286031	X					
12	R89302	Monitor			10021286034	X					
13	R89303	Monitor			10021286038	X					
14	R89308	CPU			D5HKJ11	X					
15	R89318	CPU			H4HKJ11	X					
16	R89319	CPU			51HKJ11	X					
17	R89321	CPU			15HKJ11	X					
18	R89325	PRINTER			40U0073589	X					
19	R91080	Hand-Held Radio			355CEN0216	X					
20	R93440	Mobile Radio	JPS Proj.		51100095	X					
21	R93510	Mobile Radio	JPS Proj.		50100047	X					
22	R93526	CPU		Vesta	USV350015Y	X					
23	R93527	CPU		Vesta	USV350016I	X					

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2009 TELECOMM PROPERTY INSPECTION REPORT
Inland Communications Center - 818**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	COMMENTS
24	R93533	CPU		Vesta	USV350015W	X					
25	R96258	SERVER			EAOGLZ13F	X					
Equipment to inventory list											
1	F3008	UPS			05-ET6TQ1-01	X					
2	R42267	Mobile Radio	3QKN131		9540826	X					
3	R46081	Mobile Repeater	3QKN131			X					
4	R48969	Fixed Receiver - rack type			7592255-46	X					
5	R60450	Printer			1054-082192	X					
6	R71606	Analyzer/Conditioner - Radio				X					
7	R73087	P/C			1099	X					
8	R73088	P/C			1100	X					
9	R73094	Printer			207C0769669	X					
10	R73095	Printer			207C0768640	X					
11	R82723	Announcer - Telephone			0005001553	X					
12	R85117	Control Head - Mobile	3QKN131			X					
13	R89306	Monitor		DataLogger	10021286040	X					
14	R89323	CPU		DataLogger	HV36K11	X					
15	R89324	CPU		STATS	3K16PL03270301	X					
16	R89326	PRINTER			MY310R10TH	X					
17	R93246	Mobile Radio	JPS Proj.		60200192	X					
18	R93399	Mobile Radio	JPS Proj.		60100048	X					
19	R95491	INTERCONNECT SWITCH2	JPS Proj.			X					

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2009 TELECOMM PROPERTY INSPECTION REPORT
Inland Communications Center - 818**

ATTACHMENT C

	ASSET #	DESCRIPTION	VEHICLE/MISC.	VEHICLE/MISC.	SERIAL #	Y	N	A	T	C	COMMENTS
Equipment located on-site not listed on command's property list											
20	R52662	Base Station						X			Item found on-site, but listed on property record as DGS Warehouse in Sacramento.
21	R73784	Controller						X			Item found on-site, but listed on property record as DGS Warehouse in Sacramento.

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**CALIFORNIA HIGHWAY PATROL
2009 FLEET INSPECTION REPORT
Inland Communications Center - 818**

ATTACHMENT D

	EUIPMENT NUMBER	LICENSE NUMBER	EQUIPMENT NUMBER	MODEL NUMBER	Y	N	A	T	C	COMMENTS
Property inspection list to equipment										
1	3QKN131	5WYE215	CRNVIC	Commander	X					

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[REDACTED]

Comments

Y
Y
Y

[REDACTED]

leaved to officer [REDACTED]

Officer Issued Weapons Total:

[REDACTED]

Comments

Y [REDACTED]

[REDACTED]

[REDACTED]

Comments[illegible]

[REDACTED]

Comments

1

Department of California Highway Patrol
Complete Area Inventory
818 - Inland Comm Center

March 4, 2009

Y	1		
Y	1		
Y	1		

Issued to Area/Division: [REDACTED]
Area Issued Weapons Total: [REDACTED]

Area Grand Total: [REDACTED]

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8/8-01

FROM (COMMUNIC) NAME.

ORIGIN CODE

PREPARED BY

DATE _____

3:3

Larry O'Brien

10/31/2008

LOCATION CODE

NUMBER BOXES, PIECES IN THIS SHIPMENT

©

SHIPPED VIA

DRIVER'S SIGNATURE

MAJOR, MINOR, SENSITIVE, COMPUTER, TELECOMMUNICATIONS, ETC.

RECEIVED BY (SIGNATURE)

25/11/2022

DATE _____

AUTHORIZED BY